

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
RNU, DDK, AHMEDABAD

An important notice:

News Section of Doordarshan Kendra Ahmedabad seeks applications for Casual Empanelment to work in India's Public Service Broadcaster, Prasar Bharati's Gujarati Language Regional Channel, DD Girnar News in the following categories:

1. **Editorial Assistant**
2. **Asstt.Website Editor**
3. **Copy Editor**
4. **Web Assistant.**
5. **Broadcast Assistant**
6. **Video Asstt. (for Video Editing)**
7. **CG Operator**

Eligibility Criteria for Casual Empanelment for the above Categories are as follows:

1. **Editorial Assistant (Age 25-50 yrs):**

Job Profile:

To supervise Gujarati News on TV, Web & Social Media. This includes bulletin preparation, to write and check original Gujarati scripts and to translate a Hindi & English copies of News items to Gujarati .

Essential Qualification:

- i) Degree from a recognized university
- ii) Degree/ Diploma in Journalism from a recognized university
- iii) Minimum 3 years experience of work relating to news broadcasting/ news organization

Desirable:

- i) Acquaintance with Gujarat/ national/ international affairs
- ii) Matriculate in the Gujarati language

2. **Assistant Website Editor (Age 21-50 yrs):**

Job Profile:

Gujarati News scripts preparation for website, to write original Gujarati scripts and to translate Hindi & English copies of News items to Gujarati and upload stories on Website/Social Media.

Essential Qualification :

- i) Degree from a recognized university
- ii) Degree/ Diploma in Journalism/ Mass Communications from a recognized university

Desirable:

- i) 2 years experience in relevant field
- ii) Exposure to new media operations and/or proven aptitude in this field

3. **Copy Editor (Age 21-50 yrs)**

Job Profile:

Gujarati News bulletin preparation, to write original Gujarati scripts and to translate Hindi & English copies of News items to Gujarati .

Essential Qualification:

- i) Degree from a recognized university
- ii) Degree/ Diploma in Journalism/Mass Communication from a recognized university

Desirable:

- i) Acquaintance with Gujarat/ national/ international affairs
- ii) Matriculate in the Gujarati language
- iii) Minimum 3 years experience of work relating to news broadcasting/ news organization

4. Website Assistant (Age 21-50 yrs)

Job Profile:

Gujarati News scripts preparation for website, to write original Gujarati scripts and to translate Hindi & English copies of News items to Gujarati and upload stories on Website/Social Media.

Essential Qualification :

- iii) Degree from a recognized university
- iv) Degree/ Diploma in Journalism/ Mass Communications from a recognized university

Desirable:

- iii) Exposure to new media operations and/or proven aptitude in this field

5. Broadcast Asstt. (Age 21-50 yrs):

Job Profile:

To assist the producer on duty for production activities. To manage the news item with exact duration.

Essential Qualification:

- i) Degree from a recognized university
- ii) Degree/ Diploma in TV & Radio production from a recognised University

Desirable:

- i) Matriculate in the Gujarati language.
- ii) Exposure to audio visual medium & proven aptitude in this field.

6. Video Asstt.: (Age 21-50 yrs):

Job Profile:

Fast, creative and news related editing of Video for TV, Social Media, Managing Library Archives, Graphic Artist Design Skills etc.

Essential Qualification:

- i) 10+2 from a recognized Board
- ii) Degree/Diploma in Film & Video Editing from a recognized university
- iii) 2 years experience in the relevant field

7. C.G. Operator (Age: 21 to 50 yrs)

Job Profile:

Typing of Gujarati script or any news content in computer in all relevant forms

Essential Qualification:

- i) 10+2 from a recognized Board
- ii) Certificate in computer application

Desirable:

- i) One year's experience in news related field (print, electronic or web)

- Interested candidates based in Ahmedabad/ Gandhinagar can apply by downloading the attached form.
- The application should be addressed to the Director (News), News Section, Doordarshan Kendra, Thaltej, Ahmedabad-380054 **OR** scanned application should be e-mailed on ahmedabadrnu@gmail.com
- The category for which applied should be clearly mentioned on the cover.
- Candidates interested in more than one categories should apply separately for each category.
- Copy of all the supporting documents should be attached with the application.

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Proforma for Application for Casual Empanelment

Category for which applied: Please tick

- 1. Editorial Assistant
- 2. Asstt. Web Editor
- 3. Copy Editor
- 4. Website Assistant
- 5. Broadcast Asstt.
- 6. Video Asstt.
- 7. C.G. Operator

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Paste self
attested
passport
size photo
here

1. Name in full: First name Father/husband’s name Surname

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2. Local Ahmedabad
Postal Address:

3. Contact No. Mob. Landline email Social media

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4. Date of Birth:(dd/mm/yy) 4(a) Gender : Male ☐ Female ☐

5. Age (as on 1.1.2023) Years Months

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6. Educational Qualification: (Copy of all the supporting documents should be attached with the application)

Exam Passed	Name of degree	Subject	Year of passing	Name of Board/ University	Class
XII					
Graduation					
Post Graduation					

7. Addl. Qualification, if any:

8. Experience: Name Years
(Enclose supplementary TV/ Radio
Sheet if required) Print Media
Website

9. Any other information:

10. Any disability if yes, provide details:

I hereby state that the information furnished above is true and I will be responsible, if any information is found to be false later on.

Date:

Signature:

Place:

Name: